



Key Points - New Inclusion Support Programme

From 1st July 2016, Inclusion Support is provided through the State-wide Victorian Inclusion Agency (Community Child Care Association, KU Children’s Services and Yooralla). We hope you find the following information useful to navigate the new Inclusion Support Programme.

What are the main differences between IPSP and ISP?

Previous Inclusion Support Programme (IPSP)	New Inclusion Support Program (ISP)
ISF	Inclusion Professional (IP)
ISS	IDF Subsidy (for an additional educator)
FSF	Immediate/Time limited support (TLS)
IIP	SIP (Strategic Inclusion Plan) created in the new online portal
NISSP	(IDFM) Inclusion Development Fund Manager

- › The subsidy rate to engage a qualified additional educator has increased from \$17 per hour to \$23 per hour and a new funding option for innovative inclusion solutions.
- › Increased flexibility: this includes allowing services to claim the additional educator subsidy for up to 25 hours per week for 52 weeks a year and daily limits are removed.
- › Service inclusion self-reliance: a stronger focus on building education and care services’ ability and confidence to include children with additional needs and relying less on ISP funding support.
- › An AUSkey and access to the Inclusion Support (IS) Portal are required to apply for funding under the ISP.

Children Eligible for support under new ISP

- › children with disability including those undergoing assessment for disability
- › Aboriginal and Torres Strait Islander children
- › children from culturally and linguistically diverse backgrounds
- › children from a refugee or humanitarian background
- › children with serious medical condition/s
- › children presenting with language and speech delays
- › children presenting with disruptive behaviour

How do I access the IS Portal

- › The authorised representative for the business must have an Administrator AUSKey.
- › To register for an Administrator AUSKey, the authorised representative must have an individual, unique email address. This email address must also be listed under a Key Personnel or Authorised Personnel Record on CCMS for the business.
- › Once you have access to an AUSKey, speak with our local Inclusion Professional to give you access to the IS Portal.

Why is an AUSKey required to access the IS Portal?

All businesses require an AUSKey to communicate securely with Government Departments. Each AUSKey is linked to an Australian Business Number (ABN). An AUSKey gives you a secure login and will identify you when you use the IS Portal.

How do I get an AUSKey?

Information on registering for and setting up an AUSKey is available at the [Register for an AUSKey](#) and [Setting up your AUSKey](#) pages of the [Australian Business Register](#) website. <https://abr.gov.au/AUSkey/> For phone support call AUSKey 1300 287 539.



One For All



A major part of the ISP is to support education and care services to build on their inclusion planning. The new portal has a Strategic Inclusion Plan to support his activity.

Development of a Strategic Inclusion Plan (SIP)

Each service can complete a SIP with the support of their Inclusion Professional identifying:-

- › service profile (this needs to be reviewed every 12mths) and
- › your inclusion practices and community engagement

Your Inclusion Professional is here to provide support for you to reflect on your program and your inclusive practice and provide information and resources according to your needs.

Applying for Subsidy

If during these reflections the need for a subsidy is identified then services may be eligible to apply for an Additional Educator subsidy, Immediate/Time Limited Support, Family Day Care Top Up or Innovative Solution Subsidy. To apply for any of these subsidies further information will need to be completed in the IS Portal. Depending on the subsidy this may include:-

- › A business case
- › care environment information
- › inclusion profile
- › child details
- › inclusion barriers and strategies to address these

Provision of Permission to Share Personal Information

For each child you wish to discuss with your Inclusion Professional, 2 signed consent forms are likely to be required:-

- › Department consent to put the child’s information into the IS Portal (If applying for IDF subsidy) and
- › Victorian Inclusion Agency and service consent to share information about the child

Documentary evidence

Documentation required about each child requiring an additional capacity in the service may include:-

- › A letter from the child’s qualified medical practitioner or an Allied Health Professional, stating diagnosis or undergoing assessment;
- › The child’s current Health Care Card stating the code CD (child disability)
- › A letter of eligibility for NDIS participation

Specialist Equipment

The ISP also incorporates a **Specialist Equipment Service** where education and care services can borrow functional equipment to support the inclusion of a child with a disability. Find more information at <http://www.yooralla.com.au/services/specialist-childrens-services/inclusion-support>.

Where can I find further information about the ISP?

For further Information please call the Vicorian Inclusion agency on **1800 177 017** go to our website at www.viac.com.au or email us on via@cccinc.org.au Further information can be found the rough the IDFM on 1800 824 955 or their website at www.idfm.org.au or on the Department’s website at www.education.gov.au/isp.

INCLUSION SUPPORT PROGRAMME (ISP) IS FUNDED BY THE AUSTRALIAN GOVERNMENT DEPARTMENT OF EDUCATION AND TRAINING. AS PART OF THE ISP, THE VICTORIAN INCLUSION AGENCY IS LED BY COMMUNITY CHILD CARE, AND IS DELIVERED IN PARTNERSHIP WITH YOORALLA AND KU CHILDREN’S SERVICES.



WWW.VIAC.COM.AU
CALL TOLL FREE: 1800 177 017