



# GUIDE TO FINDING RESOURCES ON THE INTERNET

for education and care professionals

**ipsp**

Inclusion & Professional  
Support Program  
AN AUSTRALIAN  
GOVERNMENT INITIATIVE

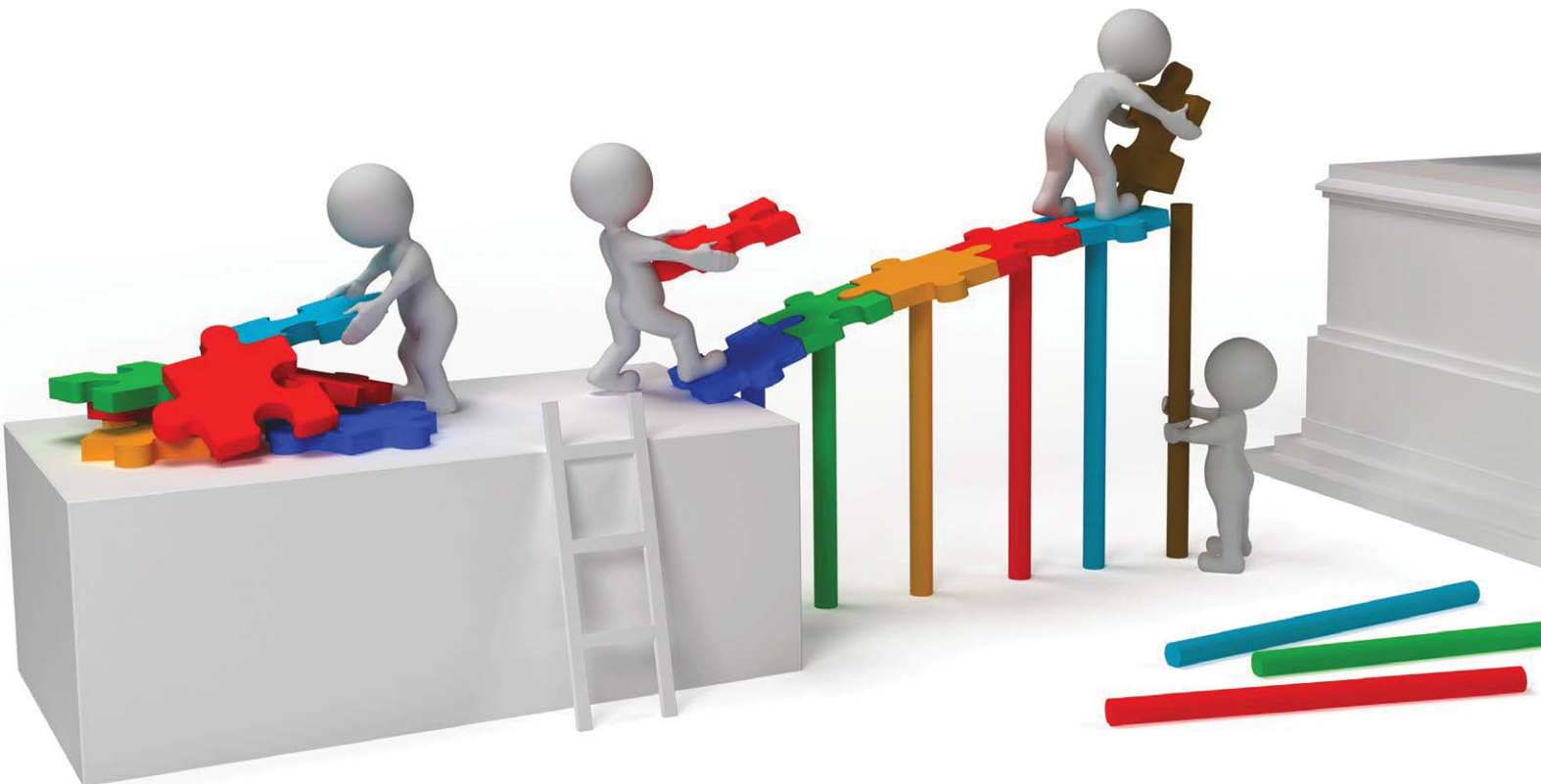
*It's about you. Always!*  
**Communities@Work**

**ACT PROFESSIONAL  
SUPPORT COORDINATOR**

# CONTENTS<sup>02</sup>

This document is design to help education and care professionals navigate and make best use of their online research. Each page has critical information so that you can utilise your time effectively.

Google .....	03
Google Scholar .....	05
YouTube .....	06
Facebook .....	07
Twitter .....	11
Referencing .....	14

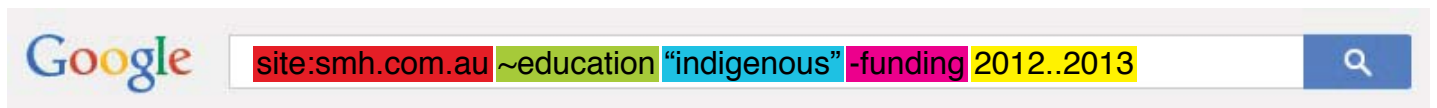


## What are you looking for?

Sydney Morning Herald **articles** about indigenous children in education from 2012 to 2013

## How to google it:

Try this example



## What do you want to research?

A **report** on educator's intentional teaching in early years

## How to google it:

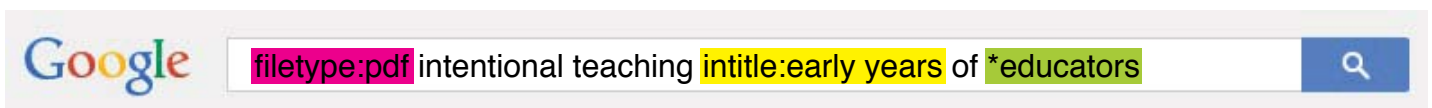
### filetype:

searches only results of the file type you designate. Can use for pdf, doc, jpg, etc.



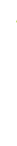
### intitle:

searches for the exact phrase, not each of the words separately



\*

replaces itself with common terms in your search (in this case, educators, teachers, trainers etc. will all be searched).



\*If you want to search for topics on blogs, include some of these words in your Google search after the topic of interest.  
E.g. intentional teaching *blog / blogger / tumblr / blogspot / wordpress*.

Google scholar exclusively searches academic and scholarly work.

## What do you want to research?

Papers about **sustained shared thinking** by Prof. Iram Siraj - Blatchford

## How to google it:

### author:

This will search for papers by Blatchford rather than papers involving the word 'blatchford'

“ ”

For more specific results, you can put the authors full name or initials in quotes

Google

author:blatchford sustained shared thinking

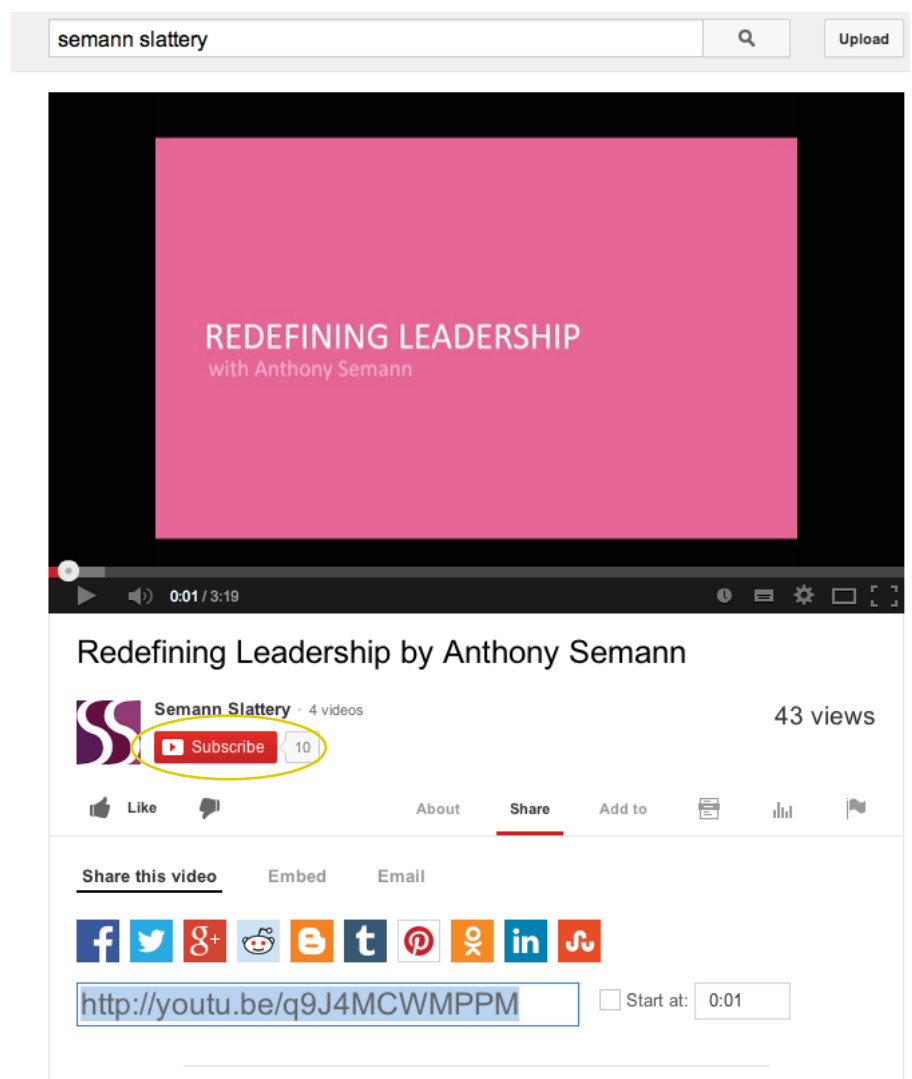
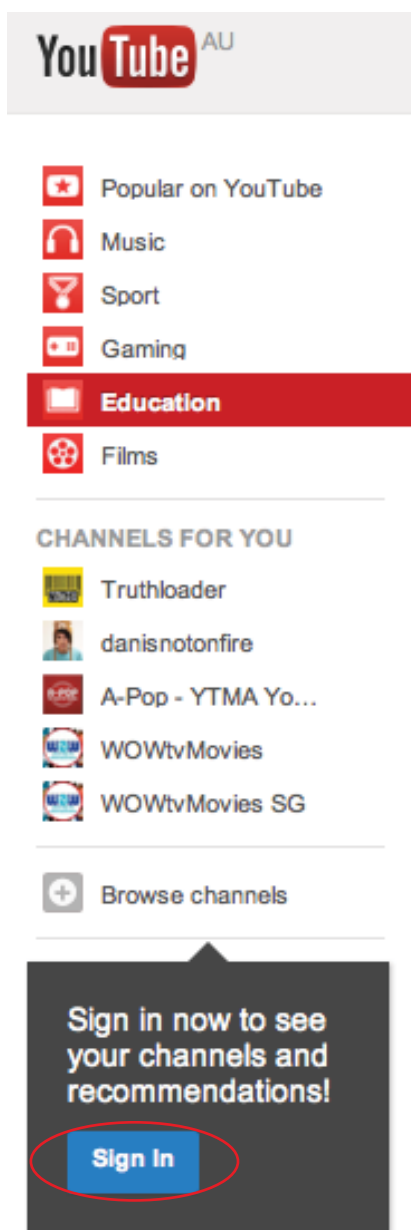


Just like a normal Google search, this is where the topic you're looking for goes.



If you use YouTube often or would like to start doing so, making a free account and **signing in** before viewing videos is the best way to use YouTube efficiently.

Having a YouTube account lets YouTube constantly show and update recommendations for you based on your previous searches. You also have the option of **subscribing** to users or channels you find interesting and useful to you. This will keep you updated on any future video uploads made.



You can also email videos or share them on your social networks and blogs.

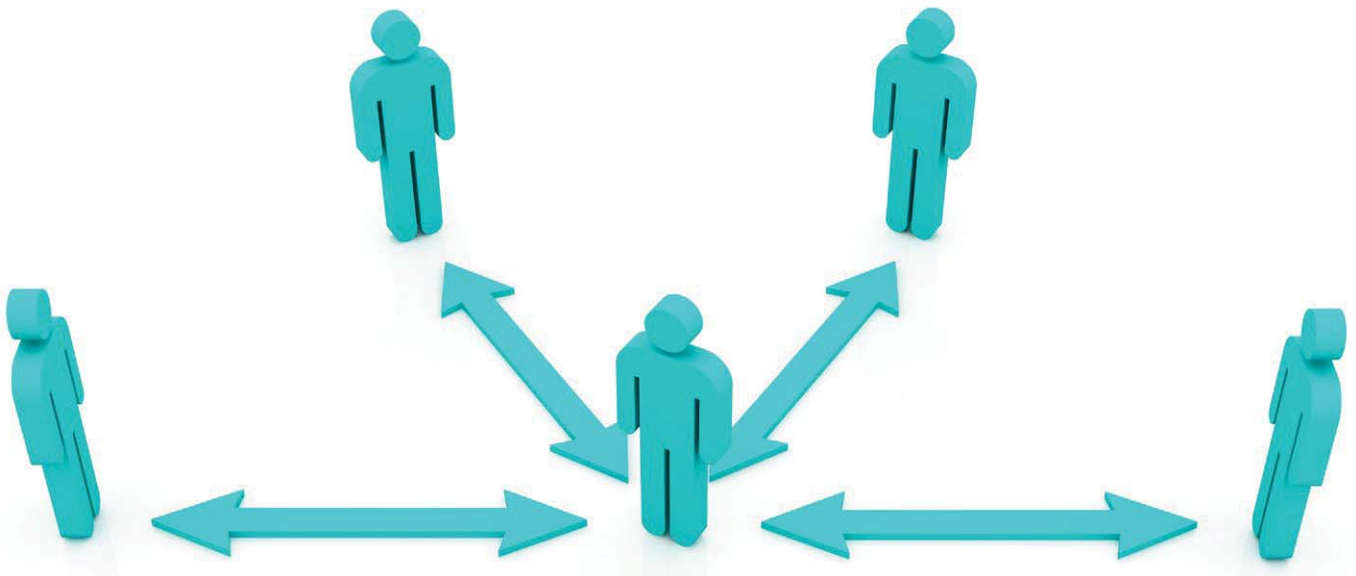
Make use of Facebook by following and liking pages related to your field or interests. This will keep you updated on any events, readings and give you the ability to start or join conversations on current and popular topics.



If you do not know exactly what you are looking for, start typing a broad term in the Facebook search bar. Facebook will automatically show you an option list of groups and pages relating to that term.







For example: If you search for a term or phrase, and press 'enter', related pages and groups to this will appear.

[Home](#)
[Find Friends](#)

## About Early Childhood Education

Field of Study

**Early childhood education** refers to the formal teaching of young children by people outside the family or in settings outside the home. "Early childhood" is usually defined as before the age of normal schooling - five years in most nations, though the U.S. National Association for the Education of Young Children define...

52,680 people like this topic

[Continue Reading](#)

From Wikipedia, the free encyclopedia · [Edit on Wikipedia](#)

### Related Pages

Nurture

Reggio Emilia approach

National Association for the Education of Young Children

Early childhood

Montessori education

[Show more \(30\)](#)

This Page is automatically generated based on what Facebook users are interested in, and not affiliated with or endorsed by anyone associated with the topic. [See More](#)

### Related Groups

Early Childhood Teachers Victoria

RECE (Reconceptualizing Early Childhood Education)

Preschool & Early Childhood Buy/Sell/Wanted/Give Away


Society for Humanistic Psychology, Division 32


The Reggio Emilia Approach



You can also use Facebook as a directory to find places near you or in areas that interest you.







Child Care places






[Home](#)
[Find Friends](#)



**Lullaby Nanny Share**  
Child Care

📍 Lullaby Nanny Share is a trusted, personal, and professional matching s...  
📍 3 were here  
👍 1,374 like this  
👤 People also like Finishing Image Photography by Rachel Deane, Jodie An...









**Mission Australia**  
★★★★★ Community Organization · Employment Agency

📍 Over 150 years Mission Australia has learnt the paths to independence ...  
👍 6,922 like this  
📍 Sydney, NSW  
📍 139 were here









**Tiny Angels Childcare**  
★★★★★ Child Care

📍 Tiny Angels Philosophy 2013 <3 At Tiny Angels child care centre, we pr...  
👍 99 like this  
📍 24 Elizabeth Street Campsie, Sydney, NSW  
📍 5 were here










**Tess' Nanny Share Care**  
★★★★★ Nanny · \$\$ (10–30)

📍 Currently studying Cert III in childcare at a well known provider, over 12...  
🕒 Friday 7:00 pm – 11:00 pm · 0413 802 418  
📍 Darling Street, Rozelle, NSW  
👍 96 like this








**Sydney West Family Day Care**  
★★★★★ Child Care

📍 PASSIONATE ABOUT WORKING WITH CHILDREN? BECOME AN EDUCATOR...  
🕒 9:00 am – 5:00 pm · 0416255888  
📍 302a Forest Road, Bexley, NSW

**Fewer Than 100 Places**



REFINE THIS SEARCH

Place Type **Child Care places**

Liked by **Add...**

Name **Add...**

Places in **Add...**

Visited by **Add...**

EXTEND THIS SEARCH



🖼️ **Photos from these places**

👤 **Friends who have visited these places**

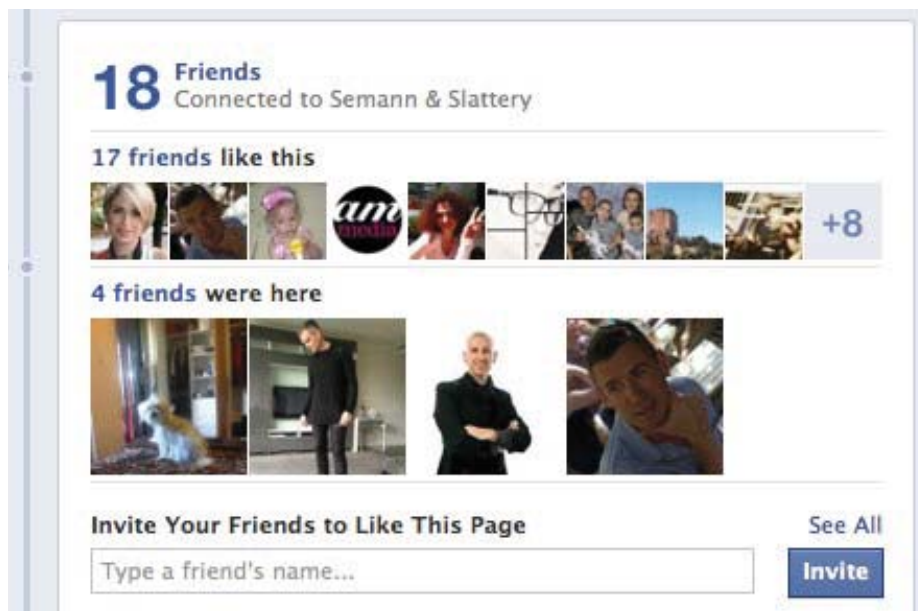
📺 **Videos from these places**

🔍 **Discover Something New**

[Give Feedback](#)

When you are on a page, you can see which of your Facebook friends “like” or have “checked in” to that particular organisation or group. You are also given the option to suggest and invite other friends to join that page.

Facebook pages are also a good starting point to see what others are saying about specific organisations. You can read wall comments, photo comments and reviews left by other Facebook users. This also gives you the option to further reach out to these people that have used this service or group to find out more details about their experience or recommendations.



**18 Friends**  
Connected to Semann & Slattery

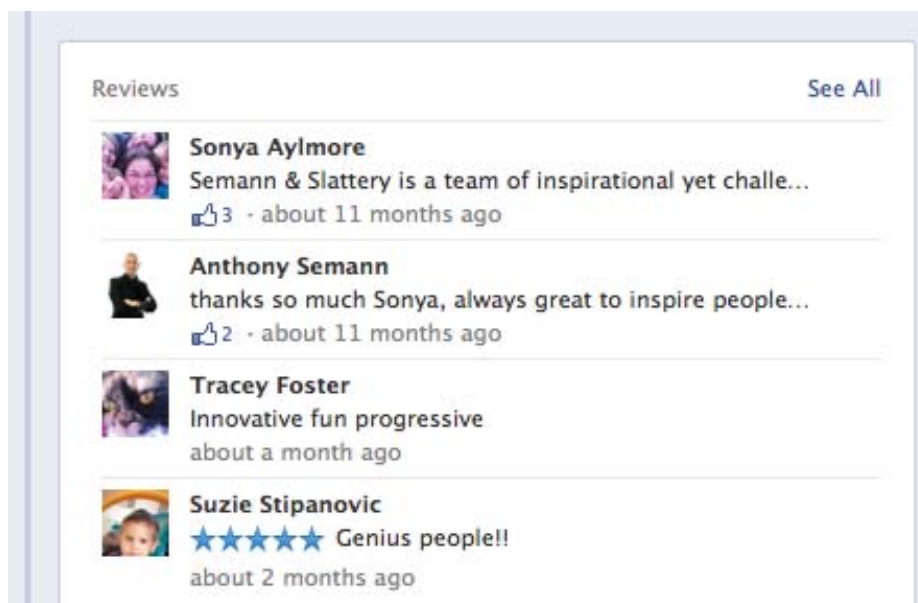
**17 friends like this**

4 friends were here

**Invite Your Friends to Like This Page**

Type a friend's name...

[See All](#)  
[Invite](#)



**Reviews** [See All](#)

**Sonya Aylmore**  
Semann & Slattery is a team of inspirational yet challe...  
👍 3 · about 11 months ago

**Anthony Semann**  
thanks so much Sonya, always great to inspire people...  
👍 2 · about 11 months ago

**Tracey Foster**  
Innovative fun progressive  
about a month ago

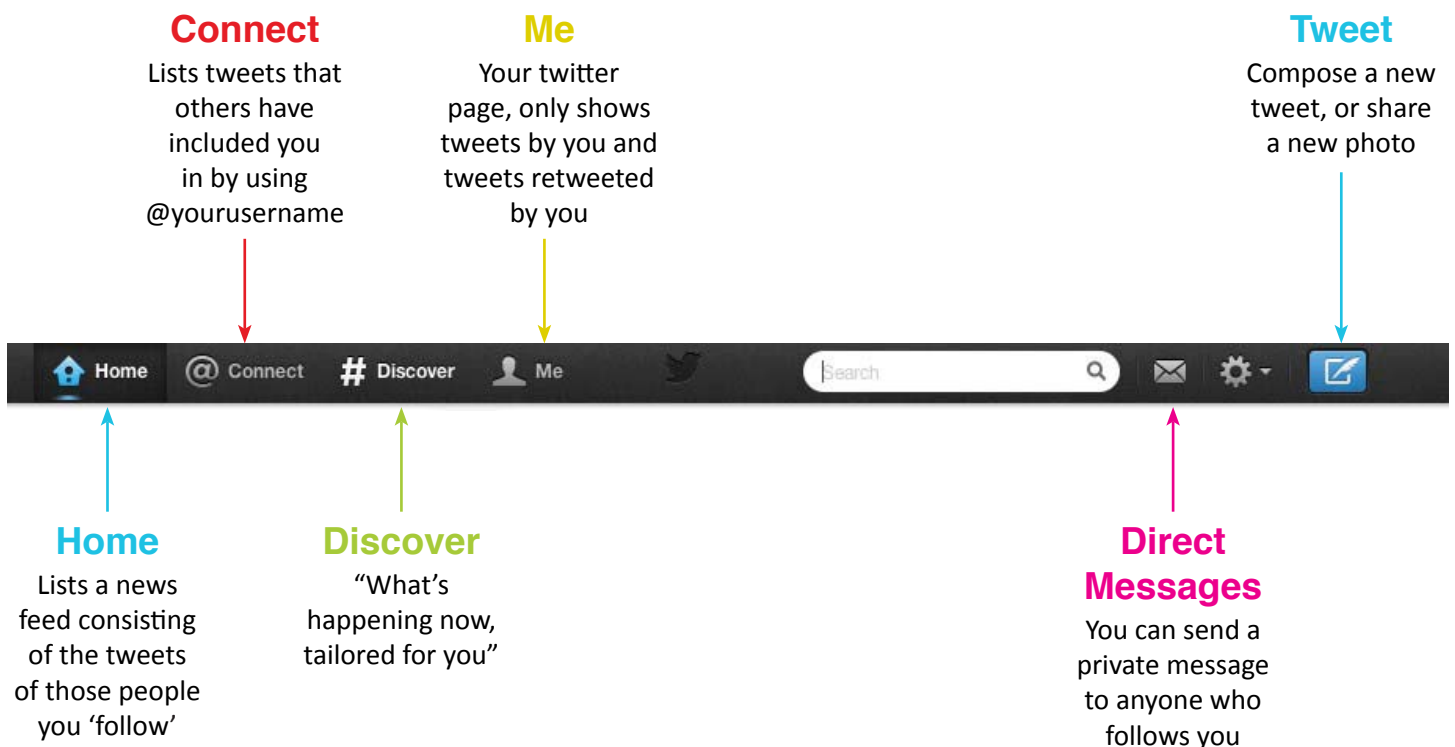
**Suzie Stipanovic**  
★★★★★ Genius people!!  
about 2 months ago



The following tips will help you make the most from Twitter. First you need to sign into Twitter or create an account. Be sure to add a photo and a bio where it suggests. This will inform others of your background and interests.



Like Facebook, Twitter is a social network that allows you to connect with a wide audience. Twitter is best known as a platform for discussions of current issues and topics.






Hashtags are a key element in successfully using Twitter to its full potential. With more people starting to use and recognise Twitter as a popular social outlet many events or stations (e.g. talk show, radio, t.v, news reporters, etc) will have a hashtag to allow you to “join in the conversation”.

The use of hashtags allow for all tweets that include the same “tags” to be grouped together. This then allows anyone to search a particular hashtag to view all tweets about a particular discussion topic.

## Australia Trends · Change

#ShopSmallAU  Promoted

#socialmedia

#Movember

#auspol

#photography

Canberra

#Capsicum

Philippines

The Tribes

London

## Worldwide Trends · Change

#ShopSmallAU  Promoted

Navidad

#PeterLanzani

Heart Attack

#AlloNabilla

#DevletBüyükleriNeredeKardeslerimizCezaevinde

The Mentalist

#PersonasQueNuncaMeGustariaPerder

#13CosasQueNoTienenQueExistir

Parque Central

Twitter also allows you to see current popular topics by listing “trends”. These are the most used hashtags and/or phrases at any current time. You can also change these trends to view topics trending by particular state, country or worldwide.



If you do not want to tweet about something but are still interested in reading up on what others are saying, you can do so by simply typing a phrase in the Twitter search bar.



The screenshot shows the Twitter search results for the query "my time our place". The interface includes a top navigation bar with icons for Home, Connect, Discover, and Me. The search bar at the top right contains the text "my time our place". Below the navigation bar, the left sidebar shows "Results" with filters for People and Photos. The main content area displays a list of tweets related to the search query. The tweets are from various accounts, including AIECS, Happenic, Childcare Queensland, Aussie Aged Care, and Christian Schools Au. Each tweet includes the account name, profile picture, text, date, and interaction options like Reply, Retweet, Favorite, and More.

**Results for "my time our place"**

Top / All / People you follow

**AIECS** @EarlyChildhood4 1 Nov  
Hi All,  
This website is totally dedicated to **My Time, Our Place** which is part of the Framework for School Age... [fb.me/1VK6L4iRT](http://fb.me/1VK6L4iRT)  
Followed by Julia Gillard and 1 other  
Expand Reply Retweet Favorite More

**Happenic** @gethappenic 2 Feb  
Using '**My Time, Our Place**' to guide pedagogy for quality programs in OSHC [bit.ly/W7Nuf9](http://bit.ly/W7Nuf9) at Melbourne, Australia #Melbourne  
Expand Reply Retweet Favorite More

**Childcare Queensland** @ChildcareQLD 15 Feb 12  
Townsville - **My Time, Our Place** - Training session -22 February Jensen Early Learning Centre 79 Veals Rd, Jensen.... [fb.me/1vPFoABQ](http://fb.me/1vPFoABQ)  
Followed by Learn2Communicate and 1 other  
Expand Reply Retweet Favorite More

**Childcare Queensland** @ChildcareQLD 6 Feb 12  
Cairns - **My Time, Our Place** - Training session - 8 Feb 2012 at Edmonton Early Learning Centre 60-64 Roberts Road,... [fb.me/1JslLzcxm](http://fb.me/1JslLzcxm)  
Expand Reply Retweet Favorite More

**Aussie Aged Care** @aussieagedcare 23 Aug 11  
#Agedcare After school care guide passes test: He said **My Time, Our Place** was developed for the Australian and S... [bit.ly/p4wigX](http://bit.ly/p4wigX)  
Expand Reply Retweet Favorite More

**Christian Schools Au** @csa\_edu\_au 21 Jul 11  
A framework for school-age care— **My Time, Our Place**— Framework for School Age Care in Australia—\_has been developed... <http://bit.ly/olmODq>  
Followed by Eduspokesperson  
Expand Reply Retweet Favorite More

**John Hutchison** @HutchChildcare 12 Jul 11  
kidsoft - **My Time Our Place** Framework for School Age Care in Australia [kidsoft.com.au/2011/07/12/My-...](http://kidsoft.com.au/2011/07/12/My-...) via @kidsoft

© 2013 Twitter About Help Terms Privacy Cookies Blog Status Apps Resources Jobs Ads Advertisers Businesses Media Developers

Referencing is an important part of research. When you find a resource that you want to use in documentation or a newsletter, noting the 'who', 'when', 'what' and 'where' is of high importance.

The following information will help guide you through this process accurately and efficiently.

There are 4 key elements of referencing:

1. Author's name or names ("who") - Write the family name first, followed by the author's initials
2. Date of publication ("when") - the year the material was published, if known
3. Title of work ("what") - the name of the document, in italic
4. Data source ("where") – for materials sourced online, use the Internet address, known as the URL. Best sure to include the date you accessed the information in your reference.

Some examples are provided below. We have included in some instances 'hot tips' where there are variations to a rule, such as when you do not have all of the required information available to you. Also, take careful note of the formatting e.g. the italics for the title of the information.

## ELECTRONIC BOOK

Smyth, M. (n.d.). *Discrimination & Children's Services*. Retrieved from [http://www.cscentral.org.au/Resources/Discrimination\\_and\\_Childrens\\_Services.pdf](http://www.cscentral.org.au/Resources/Discrimination_and_Childrens_Services.pdf)

**Hot tip:** If there is no date given, or the date cannot be determined, write n.d. (for no date).

## JOURNAL ARTICLE

Bown, K., Sumsion, J. & Press, F. (2009). Influences on Politicians' Decision Making for Early Childhood Education and Care Policy: What do we know? What don't we know? *Contemporary Issues in Early Childhood*, 10(3), 194-217. <http://dx.doi.org/10.2304/ciec.2009.10.3.194>

**Hot tip:** In journal articles, list the name of the article before the name of the journal, followed by the volume, the issue (in brackets), and page numbers. The name of the journal and volume should be in italics.

## MAGAZINE ARTICLE

Ungerer, J. (2013, December). "DEADLY" means cool, awesome, wicked! *Reflections*, 53, 9. Retrieved from [http://reflections.realviewdigital.com/?xml=Reflections\\_V2&iid=84435#folio=1](http://reflections.realviewdigital.com/?xml=Reflections_V2&iid=84435#folio=1)



## NEWSPAPER ARTICLE

Lester, T. (2012, February 15). Only gradual progress on indigenous gap: PM. *The Sydney Morning Herald*. Retrieved from <http://www.smh.com.au/federal-politics/political-news/only-gradual-progress-on-indigenous-gap-pm-20120215-1t52t.html>

## POWERPOINT SLIDES

Siraj-Blatchford, I. (2005, November). *Quality interactions in the early years*. [PowerPoint slides]. Retrieved from [http://www.tactyc.org.uk/pdfs/2005conf\\_siraj.pdf](http://www.tactyc.org.uk/pdfs/2005conf_siraj.pdf)

## PRESS RELEASE

Prime Minister of Australia (2013). *Government announces productivity commission inquiry to focus on more flexible, affordable and accessible child care* [Press release]. Retrieved from <http://www.pm.gov.au/media/2013-11-17/government-announces-productivity-commission-inquiry-focus-more-flexible-affordable>

## FACTSHEET

Professional Support Coordinator Alliance (n.d.) *Articulating curriculum*. [Factsheet]. Retrieved from <http://www.pscalliance.org.au/wp-content/uploads/2011/06/Factsheet-Articulation-of-Current-Curriculum.pdf>

## BLOG

Soper, R. (2013, October 17). Manage Time? Who Can! [Blog post]. Retrieved from <http://semansslattery.com/new-post-manage-time-who-can/>

## FACEBOOK

ACECQA (2013, November 27). Have you seen the new ratings chart available on ACECQA's website? [Facebook status update]. Retrieved from <https://www.facebook.com/photo.php?fbid=579333122137105&set=a.330415247028895.76284.201413559929065&type=1>

**Hot tip:** Click on the post's date stamp to access its URL

## TWEET

DeJean, W. [william\_dejean]. (2013, November 13). Tending to your own wellness is the path of the healed warrior. Retrieved from [https://twitter.com/william\\_dejean/status/407036746803601408](https://twitter.com/william_dejean/status/407036746803601408)

## YOUTUBE

Children's Services Central (2010, July 6). *Belonging Being and Becoming: What are the challenges of the EYLF?* [Video file]. Retrieved from <http://www.youtube.com/watch?v=FhDsVzSdZwQ>

## REFERENCES

American Psychological Association (2012). *APA Style Guide to Electronic References*. (6th edition). [Kindle edition]. Retrieved from <http://www.amazon.com/Style-Guide-Electronic-References-Edition-ebook/dp/B008674FW8>



For further information on referencing hard copy sources (e.g. books), please refer to the following interactive tutorial:

<http://www.library.usyd.edu.au/elearning/learn/referencing/index.php>

**CONTACT:**

ACT Professional Support Coordinator

PO Box 1066, Tuggeranong, ACT, 2901

**Free call:** 1800 228 772

**Phone:** (02) 6293 3975

**Email:** [actpsc@commsatwork.org](mailto:actpsc@commsatwork.org)

**[www.actpsc.com.au](http://www.actpsc.com.au)**

**[www.commsatwork.org](http://www.commsatwork.org)**