# Inclusion Planning for Whole service FDC SIP

This form replicates the information required in the Inclusion Support (IS) Portal for a Strategic Inclusion Plan (SIP). Education and care services may use this form to gather and document planning information required to be inputted into the IS Portal, if they wish to have a record outside of the portal.

## FDC Scheme Name

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## FDC Scheme Profile (Whole Service)

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| **Total number of children enrolled in your FDC scheme** |  |
| **Total number of licensed places within your FDC scheme** |  |
| **Total number of educators** |  |
| **Enrolled children who have a disability or developmental delay** |  |
| **Enrolled children who are presenting with challenging behaviours** |  |
| **Enrolled children who have a serious medical or health condition, including mental health** |  |
| **Enrolled children who are presenting with trauma-related behaviours** |  |
| **Enrolled Aboriginal and Torres Strait Islander children** |  |
| **Enrolled children from culturally and linguistically diverse backgrounds** |  |
| **Enrolled children from refugee or humanitarian backgrounds** |  |

**How does your FDC scheme encourage and support educators to provide inclusive environments? How do you support educators to provide learning experiences, interactions and participation to build on children's strengths and encourage involvement?**

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| Reflect on your practice and you can also use your QIP  |
|  **Reflect on how you have identified this in your QIP.**What does your scheme do on a daily basis to show their commitment to the inclusion of all children?What is the scheme’s philosophy and policy in relation to inclusion? How is this reflected in the support you provide your educators?How does the scheme support educators to ensure their program and daily routines cater for all children?How do you support educators to consider how their physical environment is organised to encourage participation and interaction between peers?How do you support educators to encourage participation and interaction between peers?How does the scheme identify and build on children’s strengths?What resources do educators use or modifications that are made to encourage children’s engagement?What professional development does the scheme provide to increase the use of inclusion practices?What are the scheme’s strengths and challenges in regards to providing inclusive environments for all children? |

**How does your FDC service engage with families in the community who do not currently access education and care services? (Explore this in terms of your FDC unit and individual educators.)**

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| Reflect on how you engage with the community and let people know about your service. What you would like to do in the future? – Again, your QIP may be useful.  |
| How do you target and promote your scheme to families not accessing a service? EG CALD Families, Aboriginal families.How does the scheme promote the educational benefits for children attending their scheme to their local community?How does the scheme demonstrate to the local community that they offer an inclusive program open to all children?What involvement does the scheme have in the local community? How will the scheme utilise these opportunities to promote access for all children and families?How does the scheme liaise with other sectors and local agencies/groups (e.g. health, migrant services and the other educational institutes in the local area) to build educator knowledge and build community links?How does the scheme seek feedback from the community to identify if their scheme is catering to the needs of the community and local families?  |

This section in the SIP relates to the whole scheme where co-ordination units can consider the inclusion barriers, strategies and actions required in relation to the whole scheme. We have also included Quality Area (which isn’t in SIP) to help link this work to your QIP.

Refer to the list of prepopulated barrier categories, barriers and strategies supplied by the Department of Education. This can be used as guide to assist your FDC scheme to identify Barriers, Strategies and Actions.

**EXAMPLE:**

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| **WHOLE SERVICE :** |
| **BARRIERS** | STRATEGIES | ACTIONS | PROGRESS NOTES |
| ****Barrier Category:****EDUCATORBarrier:LIMITED KNOWLEDGE - INCLUSIONIf not on list provided please specify: | **Strategy:**Build educator skills, knowledge and confidence **Quality Area/ Standard/ Element:***Use this to help link your work here to your Quality Improvement Plan (QIP)* | **What is the action to address this strategy?***strategy description***How and when will you implement this action?***What steps will you take to action this strategy? How and why will this support inclusion?***What resources will be used to implement this strategy?***Resources could include staff, tools, time* | **What progress have educators made towards achieving the strategy and action identified?** |

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| **CARE ENVIRONMENT NAME** |  |
| **BARRIERS** | STRATEGIES | ACTIONS | PROGRESS NOTES |
| ****Barrier Category:**** | **Strategy:** | **What is the action to address this strategy?** | **What progress have educators made towards achieving the strategy and action identified?** |
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| Barrier: | **Quality Area/ Standard/ Element:** | **How and when will you implement this action?** |
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| If not on list provided please specify: | **What resources will be used to implement this strategy?** |
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| **CARE ENVIRONMENT NAME** |  |
| **BARRIERS** | STRATEGIES | ACTIONS | PROGRESS NOTES |
| ****Barrier Category:**** | **Strategy:** | **What is the action to address this strategy?** | **What progress have educators made towards achieving the strategy and action identified?** |
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| Barrier: | **Quality Area/ Standard/ Element:** | **How and when will you implement this action?** |
|  |  |  |
| If not on list provided please specify: | **What resources will be used to implement this strategy?** |
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| **CARE ENVIRONMENT NAME** |  |
| **BARRIERS** | STRATEGIES | ACTIONS | PROGRESS NOTES |
| ****Barrier Category:**** | **Strategy:** | **What is the action to address this strategy?** | **What progress have educators made towards achieving the strategy and action identified?** |
|  |  |  |  |
| Barrier: | **Quality Area/ Standard/ Element:** | **How and when will you implement this action?** |
|  |  |  |
| If not on list provided please specify: | **What resources will be used to implement this strategy?** |
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| **YEARLY REVIEW** |
| Reflect on the changes to inclusive practice you have applied as a result of the implementation of this SIP? |
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| What impact has this had on your scheme in supporting educators in your service? |
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| Future planning: What Barrier, strategies and Actions has the Scheme identified to work on in the next twelve months? (SIP links to the QIP) |
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| **IP REVIEW** |
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Note: Please copy and paste extra rows in the table above to address further barriers and strategies.

Inclusion Support Programme (ISP) is funded by the Australian Government Department of Education and Training. As part of the ISP, the Victorian Inclusion Agency is led by

Community Child Care Association, and is delivered in partnership with Yooralla and KU Children’s Services.